

**DIPARTIMENTO DI SCIENZE
POLITICHE, GIURIDICHE E
STUDI INTERNAZIONALI**

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POLICY ON PERSONAL DATA PROCESSING
[Art. 13 of EU Regulation 2016/679 - General Data Protection Regulation]

This policy is provided pursuant to art. 13 of EU Regulation 2016/679 (General Regulation on Data Protection, "EU Regulation"), in relation to personal data of which the University of Padova (the "University"), acquires during activity of scientific research activities, study and archiving developed within the following research projects:

- PRIN 2017 "Science, technology and international relations: case studies in Italian foreign policy" (February 2019-September 2023), in which Prof. David Burigana (Department of Political Science, Law and International Studies) is Research Unity Leader for the research entitled "Techno-scientific innovation in Italian aerospace system in 1990s: the interplay between experts/advisers and political representative/stakeholders since the second half of 1960s".
 - Research project "ExPoSTID ExPost Italian Diplomacy. Experts and policy makers in Science and Technology in Italy for a preventive multilateral diplomacy" (Fondo Integrativo Speciale per la Ricerca (FISR)2020-COVID of the Ministry of University), coordinated as PI by David Burigana.
 - Project for the University of Padua's 800th Anniversary "Padua and Space: from robotics and human space exploration to Science and Diplomacy", coordinated by D. Burigana.
- All these projects are realized by SPGI in collaboration with Centro di Ateneo di Studi e Attività Spaziali "Giuseppe Colombo" (CISAS).

Personal data is processed fairly, lawfully and transparently, as well as in a manner that safeguards the privacy and rights of all data subjects, as per what specified below

RESEARCH PROJECT: Space Diplomacy History Project (HistSpaceDiplo) e Techno-Science Diplomacy in Europe (Techno-ScienceDiplo-Eu), realized in the projects: PRIN 2017 "Science, technology and international relations: case studies in Italian foreign policy"; Progetto FISR "[ExPoSTID] ExPost Italian Diplomacy. Esperti e politici in Scienza e Tecnologia in Italia per una diplomazia multilaterale preventiva"; Project for the University of Padua's 800th Anniversary "L'Università di Padova e lo Spazio: dall'esplorazione robotica e umana dello Spazio alla Science Diplomacy"

DATA CONTROLLER: *Department of Political, Juridical and International Science (SPGI) - University of Padua, Via del Santo n. 28, Padua, +39.0498274202 (dipartimento.spgi@unipd.it)*

SCIENTIFIC COORDINATOR: *Prof. David Burigana (david.burigana@unipd.it)*

PRIVACY INFORMATION:

1. *Data protection officer*
2. *Sources and types of data*
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5. *Legal basis of the processing and type of provision*
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1. Data protection officer

The Data Controller has its own Data-protection officer, who is appointed pursuant to Article 37 of the EU Regulation. The Data-protection officer may be contacted at privacy@unipd.it

2. Sources and types of data

The personal data provided directly by the interested party can be:

- a) Common data. Personal data, identification and contact data (e-mail, telephone contacts);
- b) Sensitive data. Data relating to gender, ethnic group, religious beliefs, sexual orientation, political opinions, health status; career data, including career-related elements of private life; data in any private and institutional documents cited during the interview;
- c) Images and Audio. Photos, recordings, and video interviews of project participants.

3. Purposes for data processing

Data is processed exclusively for carrying out all the activities related to the institutional, dissemination and public interest activities of the University. In particular, data is processed for the research purposes connected with scientific, historical, educational and archiving aims within the scope of the aforementioned projects.

The following are the specific research objectives:

- 1) The reconnaissance of inherent interview collections (theme):
 - a. Italian and foreign scientists and technicians in general.
 - b. High Italian and foreign officials belonging to state administrations, or European or international organizations, among which technicians, diplomats, military personnel.
 - c. Italian and foreign managers and engineers of public or private enterprises.
 - d. Italian and foreign journalists.
 - e. Italian and foreign politicians.
- 2) Creation of video interviews to be made available for scientific, historical and didactic research through the ASUE (Historical Archives of the European Union) archives. These video interviews will be available after registration and acceptance of the conditions of use;

3) realization of educational and/or popular projects through the use of the video interviews or part of them, in order to pursue the objective of achieving the maximum diffusion of the testimonies.

4. How data is processed

The data will be collected through recording (or video-recording in case of video-conference). The processing of data is carried out in such a way as to guarantee maximum security and confidentiality and can be implemented using manual, IT and online tools suitable for storing, managing and transmitting them. The Data Controller does not resort to automated decision-making processes relating to the rights of the data subject on the basis of personal data, including profiling, in compliance with the safeguards provided for in art. 22 of the EU Regulation.

The University takes appropriate organizational and technical measures to protect the personal data in its possession, through appropriate security measures to ensure the confidentiality and security of personal data, in particular against loss, theft, and unauthorized use, disclosure or modification of personal data.

The images contained in photos, videos or other audiovisual material collected during the interviews are stored on institutional hard disks protected by password and accessible only with the authorization of the scientific coordinator and in accordance with the security and organizational measures set out in the privacy policy of the Department of Political Science, Law and International Studies.

For dissemination, scientific and educational purposes, the material will be archived for any use envisaged by this notice by the public on the platform https://archives.eui.eu/en/oral_history Oral History Programme Platform of the Historical Archives of the European Union, while communication in other media will be subject to the express authorization of the interested party.

In particular, the video-interviews or parts of them will be accessible after registration and authentication of the users in the restricted area of the site https://archives.eui.eu/en/oral_history Oral History Programme Platform of the Historical Archives of the European Union.

These materials may also be communicated, disseminated and transferred to third parties pursuant to Articles 99, 100 and 101 of Legislative Decree No. 196/2003, as amended and supplemented, and in compliance with the provision of the Garante della Privacy No. 513 of 19/12/2018, containing "Regole deontologiche per il trattamento a fini di archiviazione nel pubblico interesse o per scopi di ricerca storica pubblicate ai sensi dell'art. 20, comma 4, del d.lgs. 10 agosto 2018, n. 101 - 19 dicembre 2018".

Personal data may also be stored and processed for information and dissemination purposes of the University's cultural, educational, research and third mission activities. In particular, the video-interviews will be subject to publication both on an ASUE digital archive and on other institutional channels of the University accessible to the public and will be usable by third parties in order to carry out educational and scientific projects.

5. Legal basis of the processing and type of provision

Legal basis of the processing is the execution of public interest tasks of research, teaching and the so-called “third mission”, of the University as defined by law, by the Statute and by internal regulations (pursuant to art. 6, par. 1, lett. f) of EU Regulation).

For special categories of personal data the legal basis of the processing is based on your explicit consent (pursuant to art. 9, par. 2, lett. a) of the EU Regulation).

Since participation in the research is on a voluntary basis you are not formally obliged to provide data. On the other hand, if you wish to participate in the research, the processing of your personal data is indispensable; if you refuse to provide such data, you will not be able to take part in the research.

6. Audio and images

The images and recordings contained in photos, videos or other audiovisual material acquired during the interviews may be used for the purposes of historical research and public archiving, subject to the signing by the interested party of the appropriate disclaimer and always respecting the honor, reputation and decorum of those concerned. In any case, the respect of the principles of continence and pertinence is guaranteed.

7. Data recipients

The data may be communicated, exclusively for the purposes indicated in point 4, to University staff and to collaborators, including self-employed ones, who provide support for the implementation and management of the activities envisaged by the research project.

The University of Padua - Department of Political Science, Law and International Studies (SPGI) is the data controller pursuant to Article 26 of EU Regulation 2016/267.

Data recipients are also external subjects appointed as data controllers by the Data Controller and/or ASUE Archives; the complete list of data controllers can be requested by writing to: scientifica.spgi@unipd.it.

The University may also communicate the personal data acquired to other public administrations, if necessary for any procedures of its own institutional competence, as well as to all those public and private entities to which, in the presence of the relevant prerequisites, the communication is provided for by Community provisions, laws or regulations.

The collected data are not normally transferred to countries outside the European Union. In any case, the University ensures compliance with the safety rules for the protection of the privacy of the data subjects.

8. Data storage

Personal data are therefore kept for the entire period necessary to achieve the research purposes indicated in point 4. Personal data may be kept even beyond the period necessary to achieve the purposes for which

they were collected or subsequently processed, in compliance to art. 5, § 1 lett. e) of the EU Regulation and to all'art. 99, comma 1, d.lgs. n. 196/2003.

9. Rights of the data subject

The following rights are granted to the data subject (art. 15 of the EU Regulation and GDPR), and namely: right to access their personal data; right to amend or complete their data; right of cancellation, right to limit data processing; right to data portability; right to object to the processing of their data in any moment.

Pursuant to Art. 17, paragraph 3, letter d) of the GDPR, the right to erasure does not exist for data whose processing is necessary for the purpose of scientific research if it risks making impossible and/or seriously jeopardizing the objectives of the research itself. The data subject may lodge a complaint with the Guarantor for the protection of personal data. The interested party may revoke consent to the processing of personal data at any time. Any withdrawal of consent shall not affect the lawfulness of the processing based on the consent before the withdrawal (ex art. 7 par. 3).

10. Exercising one's righth

In order to exercise their rights, the data subject may contact the Data Controller by writing to this certified email dipartimento.spgi@pec.unipd.it or to the following e-mail address urp@unipd.it. Alternatively, the data subject may write to: University of Padova, via VIII Febbraio 2, Padova.

The Controller shall respond within one month of the request, although this may be extended by up to three months should the request be particularly complicated.

11. Changes to the policy

Any amendments and additions to this policy are published in the privacy section of the department website at.

DISCALIMERS

RESEARCH PROJECT: Space Diplomacy History Project (HistSpaceDiplo) e Techno-Science Diplomacy in Europe (Techno-ScienceDiplo-Eu), realized in the projects: PRIN 2017 “Science, technology and international relations: case studies in Italian foreign policy”; Progetto FISR “[ExPoSTID] ExPost Italian Diplomacy. Esperti e politici in Scienza e Tecnologia in Italia per una diplomazia multilaterale preventiva”; Project for the University of Padua’s 800th Anniversary “L’Università di Padova e lo Spazio: dall’esplorazione robotica e umana dello Spazio alla Science Diplomacy”.

DATA CONTROLLER: *Department of Political, Juridical and International Science (SPGI) - University of Padua, Via del Santo n. 28, Padua, +39.0498274202 (dipartimento.spgi@unipd.it)*

SCIENTIFIC COORDINATOR: *Prof. David Burigana (david.burigana@unipd.it)*

NAME AND ROLE OF THE INTERVIEWER: _____

OTHER PEOPLE PRESENT AT THE INTERVIEW: _____

I, the undersigned _____, born in _____ (____),

on ___ / ___ / _____, resident in _____ (____), address:

_____ n° ___ ZIP CODE _____,

as part of the participation at the conference xxxxxx xxxxxx, within the research project entitled xxxxx.

I NOTICE

- the images and video footage will be published, and made available after registration at the ASUE website https://archives.eui.eu/en/oral_history Oral History Programme Platform of the Historical Archives of the European Union;
- the personal data acquired are processed in accordance with EU Regulation 2016/679 and the Privacy Code (Legislative Decree 196/2003), as specified in the privacy policy published on the web page [<https://www.spgi.unipd.it/privacy-policy>];
- the purposes of storage, preservation, publication, dissemination and transfer are of public interest, scientific and historical research, including informative and popular, cultural, educational and research;
- the data collected relate to facts and circumstances made known directly by the interested party;
- the posing and use of the images are carried out completely free of charge, with the prohibition of use in contexts that may prejudice the honor, reputation and decorum of the person portrayed;
- the University is not responsible in case of incorrect use by third parties of the published images.

I AUTHORIZE

I DO NOT AUTHORIZE

free of charge and without time limits, also in accordance with articles 10 and 320 of the Civil Code and articles 96 and 97 of law no. 633 of 1941 (law on copyright) the archiving, conservation, transmission, publication and/or diffusion in any form of audio, video or photographic material in which the undersigned appears represented or is in any case recognizable. The audio-video-photographic material that would prejudice the dignity or decorum of the persons involved will not be processed and will be immediately deleted from the University of Padua Archives and from the ASUE Archives.

I also authorize the preservation of the above material in the University of Padua archives and I acknowledge that the purpose of these publications is informative and popular, scientific and historical research in the public interest. The video-photographic material will not be used for commercial purposes.

In consideration of the circumstance that the aforementioned material, once made public, may be subject to acquisition and republication by third parties, even without the consent of the University of Padua or of the interested party, I release the University of Padua from any prejudicial effect that may arise from an abusive or improper use by third parties of the aforementioned audio-photo-video material.

Finally, I confirm that I have nothing to claim by reason of the above and that I irrevocably renounce any right, patrimonial or not, action or claim deriving from what is authorized above.

I GIVE MY CONSENT

to the processing of my particular personal data for the purposes and methods specified in the attached privacy policy.

Place and data _____

Signature _____